

## Cubberley Community Advisory Committee (CCAC)

### Action Notes

#### Meeting # 1

June 13, 2012

Room G-4

(See attached map-G referred to as GAR)

6:00 PM

1. Welcome
2. Self-introductions (1-2 minutes each)
3. Cubberley History and Background
  - Steve Emslie of the City of Palo Alto gave a background information presentation on Cubberley including its history and past and present financial information
  - Emslie noted that a wide variety of groups currently occupy the facility including educational, cultural, early-childhood, artistic, health & wellness, and non-profit groups
  - Emslie noted the City of Palo Alto pays approximately \$7.3M per year to PAUSD in both rent and for their Covenant Not to Develop. The City in turn receives approximately \$2.5M per year in rental income from the various groups that occupy the facility. Expenses to operate the facility for the City total approximately \$2.2M per year.
  - The Utility User's Tax which was passed to aid schools in 1987 after several school sites had been closed and sold, currently brings about \$10 million to the City.
  - Bob Golton of the PAUSD described PAUSD's increasing enrollment and how the school population has grown 2% for nearly every year in the past 20 years
4. Overview of Mission and Guiding Principles
  - Emslie explained the background on how the Cubberley Community Advisory Committee (CCAC) was formed and its relationship to the Cubberley Policy Advisory Committee (CPAC), a five member panel made-up of Palo Alto School Board and City Council members.
  - Emslie told the CCAC members that they were to operate under the constraints outlined in the Cubberley Guiding Principles document, drafted by the CPAC, but that the document leaves them a high degree of latitude
  - Golton thanked everyone for participating and said the two priorities for PAUSD are (1) the continuation of the revenue stream from the Lease and Covenant; and (2) the provision for sites to accommodate the increasing PAUSD enrollment

5. Staff support
  - Emslie introduced the staff who would be working on the project and let the group know they are a resource for assisting them in their decision making
  - Emslie also noted that with such a large group staff would first focus on responding to requests of the majority of the group before responding to individual requests
  
6. Discussion of Meeting Logistics
  - Co-Chairs and Emslie facilitated a discussion of questions, requests, and thoughts that the group had on meeting logistics/next steps
  - CCAC Questions/Requests:
    - Meetings should focus more on Q & A than staff presentations, thus, meeting packets should be out up to a week in advance so members can prepare on their own time (CMO)
    - Provide information on PAUSD enrolment projections and what schools will be needed in the future (PAUSD)
    - Provide “who, what, where, when, why, how” information on the different groups that use Cubberley (CSD)
    - Provide “who, what, where, when, why, how” information on all PAUSD shared facilities (PAUSD/CSD)
    - Provide walking tours of Cubberley (and other relevant sites) for CCAC members who would like to better orient themselves with the facility (CMO)
    - Provide a high-level presentation on City and PAUSD issues and questions regarding a lease extension (i.e. Why is the lease not being renewed without question) (CMO)
    - Provide information on other facilities in Palo Alto that provide similar services to Cubberley? (PAUSD/City)
    - Provide information on who the hourly renters of Cubberley are (CSD)
    - Provide hard copies of the Cubberley scenario maps (CMO)
    - Provide copies of the Cubberley Guiding Principles document (CMO)
    - Provide as much information as possible on the website regarding other similar community centers (CMO)
    - Provide information and/or a presentation on extraordinary information such as what the adjoining properties are, seismic requirements, etc. (PAUSD)
    - Provide information on the City/PAUSD field use agreement (currently for the middle school sites) (CSD/PAUSD)
    - Provide information on deferred maintenance needs at Cubberley from the City’s Public Works department (PW)
  
7. Adjournment