## Hackmann, Richard

From: Bob Stillerman [bob@rsic.biz]

Sent: Thursday, December 23, 2010 9:22 AM

To: IBRC

Cc: Leland Levy; Ray Bacchetti
Subject: Response to action items

Attachments: IBRC - Infrastructure Needs (RS Comments).xls

Thanks to Leland and Ray for sending out the proposed format for the budget analysis. I am attaching a slightly modified format for consideration by the commission chairpersons. This file also contains my comments on the committee structure. In my view, we should adopt a format for this spreadsheet that can be used to help the IBRC commissioners evaluate proposed projects in a consistent manner.

## Other Comments:

- I agree with Ray on the effectiveness of the meeting minutes. I volunteer to take notes during our
  meetings and prepare minutes. I would review the minutes with the co-chairs following the meeting,
  and send them to the IBRC email address after receiving their comments.
- I was pleased to see that the city staff corrected their earlier error regarding misrepresenting our Commission as a committee. Thank you.
- I find it difficult to locate the IBRC pages on the city of Palo Alto website. For example, if I do a search from the home page for "IBRC" or "Infrastructure" the IBRC landing page does not appear. If I didn't know of the existence of the Commission, I don't know how I'd find out about it on the website. I suggest city staff take action to make it easier to find us. I'm happy to help out with that process.
- I have looked at the email archives: are these the only two emails sent to the IBRC email address? Staff: Please post all emails for public review. Thank you.

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