

PARK RULES AND REGULATIONS

PICNIC TABLE RESERVATION INFORMATION

Individual Tables

- Reservations for INDIVIDUAL tables begin in May through October; for **weekend and holiday** use ONLY. **Weekday** individual table use is on a first-come, first-serve basis, at no cost.
- Palo Alto residents or businesses may reserve up to two (2) tables, 10 people per table, Monday through Thursday on the week of the weekend use; proof of residency will be required. Non-residents may make reservations starting on Wednesday of the weekend use.
- Table reservations can be made via fax (650-321-5612), or by visiting the front desk at the Lucie Stern Community Center (1305 Middlefield Road), Monday through Wednesday from 8:30am to 5:00pm, and Thursday 8:30am to 3:00pm.
- Reservations are made by application only, NO phone reservations are accepted.
- Sorry, individual table cancellations will not receive a refund.

Group Sites

- Reservations for GROUP sites require that the applicant or business reside in Palo Alto; proof of residency is required.
- GROUP site reservations are made year-round and are accepted as early as six (6) months in advance.
- GROUP site application must be submitted with five (5) business days from the phone reservation.
- Reservations can be made via fax (650-321-5612) or by visiting the front desk at Lucie Stern Community Center (1305 Middlefield Road) Monday through Friday from 8:30am to 5:00pm.
- Cancellations require a five (5) business day written notice prior to the date of the reservation to receive a refund. There is a \$10.00 reservation cancellation charge.

PARK RULES

Thank you for reserving space in Palo Alto's parks. In order to ensure a safe and enjoyable environment for all park visitors and local neighbors, the following laws must be obeyed. Your cooperation is appreciated. This application is NOT a City permit for any of the items listed below.

1. You are not permitted to bring into the park any portable tables or other fixtures designed to increase the capacity of picnic facilities.
2. Vehicles, with a City permit, are prohibited on park grounds (this application is NOT a City permit). There is NO exception for loading and unloading.
3. Sales of any type are prohibited in the park. This includes items that are available for "donation."
4. Portable barbecues are prohibited in the parks.
5. Alcohol is only permitted in the group areas. An Alcohol Use Permit form is required and a Certificate of Insurance has been purchased or provided to the Lucie Stern Community Center.
6. Dogs must be leashed and restrained at all times; and clean up after them is required.
7. Amplified sound, audible from a distance of fifty (50) feet or greater, is prohibited.
8. Generators and inflatable jumpers are prohibited in the park.
9. Reservations will be forfeited if not occupied within ONE HOUR of the requested time.