



# PARKS ALCOHOL USE PERMIT

Date of Application: \_\_\_\_\_

Name of Applicant: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip: \_\_\_\_\_ Phone: \_\_\_\_\_

Organization: \_\_\_\_\_ Email: \_\_\_\_\_

Event: \_\_\_\_\_

Park/Open Space/Building/Court Event Location: \_\_\_\_\_

Event Date: \_\_\_\_\_ Event Times: \_\_\_\_\_

Number of persons expected? \_\_\_\_\_ Are you selling alcohol? Yes \_\_\_\_\_ No \_\_\_\_\_

If you are selling alcohol, will an Alcohol Beverage Control license be purchased? \_\_\_\_\_

**INSURANCE REQUIREMENT:** It is required that you file a certificate of insurance with this office stating that the event is covered for a minimum of \$1,000,000 of public liability insurance and names the City of Palo Alto as an additional insured .

Under the Palo Alto Municipal Code, the use of alcohol is allowed at Mitchell Park (22.04.337) and Rinconada Park (22.04.336), provided an alcohol use permit is issued by the City of Palo Alto.

Under the Palo Alto Municipal Code, the use of alcohol is prohibited at Heritage Park (22.04.342) and Eleanor Pardee Park (22.04.343); unless alcohol use is allowed by special permit granted by the Community Services Director, per Palo Alto Municipal Code 22.04.342(b) and 22.04.343(b), respectively. A \$50 fee is required for the special use permit at Heritage and Eleanor Pardee Parks.

Under the Palo Alto Municipal Code, the use of alcohol is prohibited at Boulware Park (22.04.333), Cogswell Plaza (22.04.330), Johnson Park (22.04.332), El Palo Alto (22.04.341), Hopkins Park (22.04.339), Greer Park (22.04.335), Lytton Plaza (22.04.331), Robles Park (22.04.338), and Scott Park (22.04.334).

Applicant's Signature \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Director of Community Services