

San Francisquito Creek Joint Powers Authority

December 18, 2008 Board Meeting

Agenda Item 6

Executive Director's Report

With the help of Kevin Murray and Miyko Harris-Parker, I am pleased to submit the following:

a) Advance Funding to the U.S. Army Corps of Engineers

The recent amendment to the JPA's Federal Cost Share Agreement with the U.S. Army Corps of Engineers now allows the JPA to go out of balance with federal appropriations in order to accelerate the progress of our comprehensive Study. Using this mechanism, and given the uncertainty of new federal funding during the current fiscal year, we now intend to advance funding to the Corps to begin work on a second critical element of the Study. This follows work earlier this month by the JPA to provide (through the Santa Clara Valley Water District) \$100,000 to the Corps to begin work on the Hydraulic Model.

During the first week of January, the Corps will invoice the JPA for \$194,000, an amount to be paid equally between the Santa Clara Valley Water District and the San Mateo County Flood Control District (the Three Party Agreement between these agencies and the JPA calls for each District to provide half of that amount invoiced, in this case \$97,000). These funds would be eligible for federal match with FY09, or any future federal appropriations to the project.

We are proposing that the \$194,000 in funding forwarded to the Corps be used to complete the Environmental Planning Section of the Study as outlined in the approved Project Management Plan. The completion of this Section will provide vital information for subsequent sections of the Study and will inform planning for implementation projects being considered for construction ahead of the completed federal project.

Many anticipate that soon after his Inauguration, President-Elect Obama will sign the FY09 appropriations bills, which may include funding for the San Francisquito Creek Study. Should federal funding be appropriated at a level of greater than \$194,000 described here and the \$100,000 advanced to the Corps for the Hydraulic Model earlier this month, the Corps will invoice the JPA for the difference in the local share at that time. At a future JPA Board meeting, I intend to provide recommendations for future work should there be no federal funding for the Study in FY09.

b) Technical analysis of upstream detention and downstream implementation projects

At the November JPA Management Team meeting, a subgroup agreed to explore and refine options for flood protection through upland detention. That group, which included representatives from the JPA, Stanford, SCVWD, East Palo Alto, Menlo Park, Palo Alto and the Neighborhood Team, concluded that the best way to move forward with this topic considering property rights concerns is to determine the size of land available for the recommended storage basin and the level of protection that building a facility on that site would provide.

This subgroup recommends that the consultant engaged for the initial technical analysis of an implementation project downstream of Highway 101 also provide an analysis of the upper watershed topography suitable for water storage during a major storm. The "upstream" task performed by the consultant would provide information to the JPA on the following:

- 1) The largest potential detention locations, based on topography and diversion constraints;
- 2) Conceptual drawings of the proposed project;
- 3) Detention capacity and relative protection benefits; and
- 4) Preliminary estimates for the costs of planning, design, environmental review and construction.

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c) December 10, 2008 JPA inter-agency emergency preparedness and communications meeting

On December 10th the JPA hosted a meeting of emergency management staff from throughout the San Francisquito Creek watershed to discuss inter-agency communication, planning, and a proposed enhancement to the flooding-related early warning system. Please see the attached list to meeting attendees.

There were several action items for follow up resulting from the meeting, which the JPA staff will explore to the best of its ability given limited staffing and other commitments. These include:

- 1) The JPA will host a meeting of responders from various agencies in both San Mateo and Santa Clara Counties to compare their emergency response plans to ensure that all neighborhoods are covered for various emergency scenarios.
- 2) The JPA will host a discussion between agencies to compare emergency notification systems to ensure that all agencies and residents are covered by the plans, to coordinate messages agencies and residents will receive in an emergency, and to reduce duplication of notification to avoid overloading the telecommunications system.
- 3) The JPA will work with appropriate agencies to craft a proposal for the expansion of the existing flood early warning system that takes advantage of current year funding provided by the Menlo Park Fire Protection District and attempts to secure additional funding from surrounding agencies.
- 4) The JPA will explore the creation of two websites: one for local residents that includes information from agencies and about resources in both Counties, and a background website for emergency managers and public information officers.
- 5) The JPA will look into whether a JPA facilitated process might receive funding and other support from the Bay Area Urban Area Security Initiative (UASI).
- 6) JPA staff will follow-up with community members who have expressed interest in this topic or who are volunteering with emergency response related community programs.

d) 2009-10 JPA Board meeting schedule

Please see the attached proposed schedule of JPA Board meetings during 2009 and 2010.

Submitted by:


Len Materman
Executive Director

San Francisquito Creek Joint Powers Authority

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Executive Director's Report

Emergency Communication and Preparedness Meeting Attendees

December 10, 2008

City of Menlo Park, Recreation Building

City of Menlo Park

Mayor Heyward Robinson
City Manager Glen Rojas
Ruben Nino, Public Works

City of East Palo Alto

Mayor Ruben Abrica
Captain John Chalmers
CSO Elizabeth Lam
Jay Farr, Public Works
Anthony Docto, Public Works
Alvin James, City Manger

City of Palo Alto

Joe Teresi, Public Works Engineering
Sean Kennedy, Public Works Operations
Charles Cullen, Director, Technical Services, PAPD

Palo Alto Fire Department

Roger Bloom, Fire
Barbara Cimino, Fire Office of Emergency Services
Nick Marinaro, Fire Chief

San Mateo County Sheriff's OES

Jeff Norris

California Water Service Company

Erin McCauley

San Francisquito Creek JPA

Len Materman
Kevin Murray
Miyko Harris-Parker

Menlo Park Fire Protection District

Rex Ianson, Board member
Peter Carpenter, Board member
Harold Schapelhouman, Chief

Senator Leland Yee's office

David Burruto

Senator Simitian's office

Brock Winstead

Santa Clara County OES

Harry Reinstein

SCVWD

Carol Fedrickson
Gary Nagaoka

Stanford

Tom Zigterman
Keith Perry
Kay Iida

American Red Cross-SMC

Chuck Nile

2009 - 2010 San Francisquito Creek Joint Powers Authority

Board Meeting Schedule

*The San Francisquito Creek Joint Powers Authority Board meets on an as needed basis and therefore meetings may be canceled or rescheduled to suit the needs of the agency and the Board. Notices will be sent out via e-mail prior to any meeting changes.

2009 Schedule

Thursday, January 22

4:00 - 6:00 p.m.
JPA Regular Meeting
City of Palo Alto Council Chambers
250 Hamilton Avenue
Palo Alto

Thursday, July 23

4:00 - 6:00 p.m.
JPA Special Meeting
City of Palo Alto Council Chambers
250 Hamilton Avenue
Palo Alto

Thursday, February 26

4:00 - 6:00 p.m.
JPA Special Meeting
City of East Palo Alto Council Chambers
2415 University Avenue
East Palo Alto

Thursday, August 27

4:00 - 6:00 p.m.
JPA Annual Meeting
City of East Palo Alto Council Chambers
2415 University Avenue
East Palo Alto

Thursday, March 26

4:00 - 6:00 p.m.
JPA Special Meeting
City of Menlo Park Council Chambers
701 Laurel Street
Menlo Park

Thursday, September 24

4:00 - 6:00 p.m.
JPA Special Meeting
City of Menlo Park Council Chambers
701 Laurel Street
Menlo Park

Thursday, April 23

4:00 - 6:00 p.m.
JPA Special Meeting
City of Palo Alto Council Chambers
250 Hamilton Avenue
Palo Alto

Thursday, October 22

4:00 - 6:00 p.m.
JPA Special Meeting
City of Palo Alto Council Chambers
250 Hamilton Avenue
Palo Alto

Thursday, May 28

4:00 - 6:00 p.m.
JPA Special Meeting
City of East Palo Alto Council Chambers
2415 University Avenue
East Palo Alto

Thursday, November 19

4:00 - 6:00 p.m.
JPA Special Meeting
City of East Palo Alto Council Chambers
2415 University Avenue
East Palo Alto

Thursday, June 25

4:00 - 6:00 p.m.
JPA Special Meeting
City of Menlo Park Council Chambers
701 Laurel Street
Menlo Park

Thursday, December 17

4:00 - 6:00 p.m.
JPA Special Meeting
City of Menlo Park Council Chambers
701 Laurel Street
Menlo Park

2009 - 2010 San Francisquito Creek Joint Powers Authority

Board Meeting Schedule

2010 Schedule

Thursday, January 28

4:00 - 6:00 p.m.
JPA Regular Meeting
City of Palo Alto Council Chambers
250 Hamilton Avenue
Palo Alto

Thursday, July 22

4:00 - 6:00 p.m.
JPA Special Meeting
City of Palo Alto Council Chambers
250 Hamilton Avenue
Palo Alto

Thursday, February 25

4:00 - 6:00 p.m.
JPA Special Meeting
City of East Palo Alto Council Chambers
2415 University Avenue
East Palo Alto

Thursday, August 26

4:00 - 6:00 p.m.
JPA Annual Meeting
City of East Palo Alto Council Chambers
2415 University Avenue
East Palo Alto

Thursday, March 25

4:00 - 6:00 p.m.
JPA Special Meeting
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701 Laurel Street
Menlo Park

Thursday, September 23

4:00 - 6:00 p.m.
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4:00 - 6:00 p.m.
JPA Special Meeting
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250 Hamilton Avenue
Palo Alto

Thursday, October 28

4:00 - 6:00 p.m.
JPA Special Meeting
City of Palo Alto Council Chambers
250 Hamilton Avenue
Palo Alto

Thursday, May 27

4:00 - 6:00 p.m.
JPA Special Meeting
City of East Palo Alto Council Chambers
2415 University Avenue
East Palo Alto

Thursday, November 18

4:00 - 6:00 p.m.
JPA Special Meeting
City of East Palo Alto Council Chambers
2415 University Avenue
East Palo Alto

Thursday, June 24

4:00 - 6:00 p.m.
JPA Special Meeting
City of Menlo Park Council Chambers
701 Laurel Street
Menlo Park

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