

San Francisquito Creek Joint Powers Authority

November 20, 2008 Board Meeting

Agenda Item 2

October 23, 2008 Special Meeting Minutes

Chairperson Abrica called the meeting to order at 4:06 p.m. at the City of Menlo Park Council Chambers, 701 Laurel Street, Menlo Park, CA.

DRAFT

1) ROLL CALL

Members Present: Chairperson Abrica, City of East Palo Alto
Director Gordon, San Mateo County Flood Control
Director Drekmeier, City of Palo Alto
Director Robinson, City of Menlo Park (not present at roll call)

Members Absent: Director Kwok, Santa Clara Valley Water District

Alternates Present: None

Associate Members: Stanford

JPA Staff Present: Len Materman, Executive Director
Kevin Murray, Staff
Miyko Harris-Parker, Staff

Legal Counsel Present: Greg Stepanicich

Others Present: Trish Mulvey, Palo Alto Resident; Art Kraemer, Palo Alto resident; Jerry Hearn, Acterra; Tom Zitgerman, Stanford; Jason Christie, Santa Clara Valley Water District; Linda Hollister and Louise DeDera, Allied Arts Guild

2) APPROVAL OF SPECIAL MEETING MINUTES September 26, 2008

Minutes approved 3- 0.

3) APPROVAL OF AGENDA

Agenda approved 4 -0 with the amendment; addition of resolutions 2008-10-B and 2008-24-10-A added to agenda as item 6.1.

4) CONSENT CALENDAR-

None

5) PUBLIC COMMENT-

Chief Harold Schapelhouman informed the Board that the lease agreement between the SFCJPA and the MPFPD for the property located at 1231 Hoover Ave in Menlo Park, CA was complete. Chief Schapelhouman stated per the agreement the JPA will pay a monthly lease for approximately one thousand square feet of space. Chief Schapelhouman told the Board that the MPFPD will use the lease funds received by the SFCJPA toward developing an early warning system within the upper watershed of the creek. Chief Schapelhouman stated that an early warning system in the upper portion of the creek will benefit the entire watershed.

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6) REGULAR BUSINESS – EXECUTIVE DIRECTOR REPORT

Large Arundo stand on Menlo Park side of San Francisquito Creek

Mr. Materman informed the Board that an agreement had been made with the homeowner regarding the removal of the large arundo stand. Mr. Materman stated that the success of the agreement came from discussions with the homeowner led by SFCJPA Project Manager, Kevin Murray. Mr. Materman stated that Mr. Murray had been working with the homeowner and local law officials to come to the agreement and that the scheduled date for removing the arundo is November 17. Mr. Materman said that Mr. Murray would be working with crews from the City of Menlo Park to coordinate the pickup and disposal of the arundo.

Amendments to the 2008-09 JPA budget

Mr. Materman presented the revised FY 0809 budget for approval, and stated that he and staff met with the Finance Committee regarding the budget changes. 2008-09 revised budget approved 4-0.

JPA grant proposals to State programs administering Propositions 84 and 1E

Mr. Materman provided the Board with a brief summary of grant proposals the JPA will be submitting from the state propositions 84 and 1E. Mr. Materman said that the two applications that would be submitted were for the completion of the Bonde Weir project and for fixing the creek bank at the Allied Arts Guild.

Mr. Murray introduced Louise DeDera of the Allied Arts Guild. Ms. DeDera thanked the Board for the opportunity to partner with the SFCJPA on this project as the Guild is eager to stabilize the bank. Ms. DeDera briefly explained that due to the instability of the creek bank the Guild is at risk of losing one of its cottages.

Director Robinson asked for clarification on the work that is left to be done regarding the stabilizing of the Creek. Ms. DeDera stated that in 1992 the Guild spent two hundred thousand dollars on a wall, but was not able to completely stabilize the bank. Director Robinson clarified that there would need to be new permits needed for this project. Ms. DeDera stated yes that is correct. Ms. DeDera also stated that the Guild has lost another ten feet of bank as well as a tree.

6.1 Resolutions

Mr. Materman presented resolutions 2008-10-B and 2008-24-10-A for Board approval. Resolutions 2008-10-B and 2008-24-10-A approved 4-0.

7) INFORMATIONAL ITEMS –

Outreach to secure input and support for moving forward with Early Implementation Projects

Mr. Materman gave a brief update on the outreach for the EIP. Mr. Materman stated that the EIP presentation was made to the City of East Palo Alto and as a result a community meeting has been requested and scheduled for November 8th for residents to provide more feedback on the proposed projects. Mr. Materman said that he had hoped to be farther along with the proposed projects list for Board presentation but that the community outreach is extremely important for the EIP process.

Director Robinson asked if there was a meeting scheduled with Stanford for the EIP presentation. Mr. Materman stated that he has spoken with the Stanford representative and Stanford is requesting more information regarding the EIP before a presentation meeting will be scheduled.

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Director Robinson stressed that a meeting with Stanford really needs to happen and that he is willing to participate in the discussion. Mr. Materman said that he would work with the Stanford representative to get a meeting scheduled. Director Robinson suggested that Mr. Materman work with staff from the City of Menlo Park to help with the communication with Stanford.

Chairperson Abrica stated that it would be good to gather comments from the different community group meetings and present the comments to the Board.

Annual maintenance walk summary

Mr. Murray provided a brief update to the Board regarding the annual maintenance walk. Mr. Murray stated that most of the member agencies have picked up at their designated sites. Mr. Murray noted that more information will be available at the November meeting.

8) **BOARD AND ASSOCIATE MEMBER REPORTS** - *Agendized reports from Board and/or Associate Members requesting Board action.* – None.

9) **BOARD AND ASSOCIATE MEMBER MATTERS** - *Non-agendized comments, requests, or announcements by Board and/or Associate members, no action may be taken.*

Chairperson Abrica informed the Board that he has had discussions with Mr. Materman in regards to holding an Emergency prep meeting this year. Chairperson Abrica stated that SFCJPA had been holding an Emergency prep meeting at the beginning of every year but that due to scheduling conflicts the meetings have not been held for the past two years. Chairperson Abrica said that in speaking with Mr. Materman they are suggesting that we hold the meeting the second week of December in the early afternoon. Chairperson Abrica said that the two dates that are being suggested are December 10 or December 11.

Trish Mulvey, Palo Alto resident, told the Board that she hopes the meeting will include a discussion on spill response in and around the creek watershed.

Director Drekmeier shared with the Board that the City of Palo Alto City Council members participated in a tour with Hazmat regarding the Matedero creek. Director Drekmeier stated that the JPA should work on forming a connection with Hazmat as a result could be some much needed restoration along the creek. Director Drekmeier also took a moment to thank the Menlo Park resident for attending the meeting and for his agreement for the removal of the large arundo stand.

Director Robinson stated that he went to see the work Portola Valley has done. Director Robinson said that it is a great site and that everyone should take the time to go look at it.

10) ADJOURNMENT:

Chairperson Abrica adjourned the meeting at 4:35 pm.

Minutes prepared by: Miyko Ann Harris-Parker, Clerk of the Board