

San Francisquito Creek Joint Powers Authority
October 23, 2008 Board Meeting
Agenda Item 6

Executive Director's Report

With the help of Kevin Murray and Miyko Harris-Parker, I am pleased to submit the following:

a) Large Arundo stand on Menlo Park side of San Francisquito Creek

During an October 17th meeting with me and Kevin Murray, the property owner agreed to the removal of what is perhaps the final established colony of *Arundo donax* from the San Francisquito watershed. The removal is scheduled for November 17 and 18; the City of Menlo Park Public Works Department has agreed to assist by providing hauling and disposal of the removed vegetation. Over the next few weeks, Kevin will develop a work plan with the property owner.

b) Amendments to the 2008-09 JPA Budget

Many circumstances have led to adjustments in the JPA's July 1, 2008-June 30, 2009 fiscal year budget from what was approved by the Board on April 24, 2008. On October 8th, the JPA Board Finance Committee approved an Amended 2008-09 Budget, and at today's meeting, the Board is requested to approve the Amended Budget. The highlights of the changes in this proposed Budget include:

- 1) Savings of over \$15,000 in executive director salary and benefits due to the fact that this position was vacant between July 1 and August 10, 2008.
- 2) Savings in audit related costs from what was budgeted, which are offset by increased legal costs associated with the executive director hiring process.
- 3) Increased costs for computers, telecommunications, printing, office furniture and utilities related to our upcoming office relocation, which are slightly offset by savings in office supplies and office lease.
- 4) Items 1-3 above result in a net savings of \$9,015 from the earlier approved budget. I propose that \$9,000 of this amount be placed in Account Number 915 for "Project Consultants". A proposal for spending these funds, Project Consultant funds from the current fiscal year and similar funds unspent in previous fiscal years that are now in reserves, will be brought forward to the Board at an upcoming meeting.

Overall, the proposed Amended 2008-09 Budget projects a \$15 savings for the JPA as compared to the earlier approved budget. This Budget would add \$2,698 to the reserves, which currently total \$128,028. The details of this Budget are attached to this Executive Director's Report. When approved by the Board, the Amended 2008-09 Budget will be considered the JPA's final 2008-09 Budget, and I do not anticipate bringing it back to the Board for further amendments.

c) JPA grant proposals to State programs administering Propositions 84 and 1E

On October 15, I attended a workshop led by, and then met with staff from, the California Resources Agency and Department of Water Resources regarding two grant programs: California River Parkways and Urban Streams Restoration. The River Parkways Program may be appropriate for an EIP project next year, but we are not prepared to submit an application for that program at this time. We are prepared to submit an application for the Urban Streams Restoration Program, which has \$9 million available this year for projects that include solutions to flooding or erosion, provide environmental restoration, and include the surrounding community.

Executive Director's Report (continued)

Later on October 15th, the JPA Management Team met to discuss which projects would be the best candidates for the Streams Restoration Program grant, due November 12, 2008. It was decided that two projects – Menlo Park's Bonde Weir Fish Passage Improvement Project and a bank stabilization project adjacent to the Allied Arts Guild in Menlo Park – could be combined into one proposal to the State. These projects were chosen because they already have the support (including financial) of local agencies, and there already exists written materials that can be used to complete the lengthy State application.

Also on October 15, Kevin attended a workshop in Sacramento to provide input to the guidelines for \$3 Billion in Prop 1E grant funding that will be distributed through a competitive proposal solicitation for Early Implementation Projects. Kevin is currently working with staff from the California Department of Water Resources (DWR) to determine if any projects on San Francisquito Creek could be eligible to apply for this specific funding source. DWR will also be administering \$500 Million in Prop 1E funding for the state's flood control projects Subventions Program, and \$300 Million in statewide stormwater flood management grants. Prop 84 will also provide \$800 Million for flood control projects. Updates on the schedules of these State funding sources will be reported to the Board as they are made public by DWR.

Submitted by:

A handwritten signature in black ink that reads "Len Materman". The signature is written in a cursive style and is positioned above the printed name and title.

**Len Materman
Executive Director**