

**June 16, 2008 Special Meeting Minutes  
San Francisquito Creek  
Joint Powers Authority  
Agenda Item 6.  
July 24, 2008**

Chairperson Abrica called the meeting to order at 4:35 p.m. at the City of Menlo Park Conference room #11, 701 Laurel Street, Menlo Park CA

**DRAFT**

**1) ROLL CALL**

Members Present: Chairperson Abrica, City of East Palo Alto  
Director Robinson, City of Menlo Park  
Director Drekmeier, City of Palo Alto  
Director Kwok, Santa Clara Valley Water District  
Director Gordon San Mateo County Flood Control

Alternates Present: None

Associate Members: None

JPA Staff Present: Kevin Murray

Legal Counsel Present: Greg Stepanicich

Others Present: Kent Steffens, City of Menlo Park; Anthony Docto, City of East Palo Alto; Beau Goldie, Santa Clara Valley Water District; Jim Porter, San Mateo County Flood Control District; Glenn Roberts, City of Palo Alto; Kevin Murray, SFCJPA.

**2) PUBLIC COMMENT ON CLOSED SESSION**

None

**3) APPROVAL OF CLOSED SESSION AGENDA**

Agenda approved 5-0

Chairperson Abrica Adjourned the meeting to closed session at 4:37 pm.

**4) REPORT OUT ON CLOSED SESSION**

Chairperson Abrica re-adjourned the meeting to open session at 5:06 pm. Chairperson Abrica reported that the Board discussed potential candidates for the position of Executive Director with the SFCJPA Management Team.

**5) APPROVAL OF AGENDA**

Agenda approved 5-0.

**6) CONSENT CALENDAR**

None.

**7) PUBLIC COMMENT**

None.

**8) REGULAR BUSINESS**

**Hiring process for replacement**

Chair Abrica informed the Board that he had met briefly with staff to discuss the format of the interview process to be conducted by the citizens' panel whose members were recently appointed by the Board. Chairperson Abrica asked Kevin Murray, SFCJPA Project Manager, to elaborate on the recommendations.

Mr. Murray explained that the recommendation coming from staff and the Chair was to allow the members of the citizens panel to develop their own questions, and that the Board should

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have the opportunity to hear from each member of the panel individually after the interviews are conducted, rather than ask the panel to deliberate to reach a final consensus recommendation for the Board. Mr. Murray also informed the Board that a member of the Human Resources department from the City of Palo Alto had agreed to sit in on the interviews being conducted by the citizen panel to insure that the line of questioning coming from the panel members was appropriate for the type of interview being conducted.

Director Gordon asked if the Board was going to try to reach a decision on June 18. Chairperson Abrica said that he understood that the Board could save the decision process for June 19. Mr. Murray confirmed that a special closed session had been arranged for June 19 in anticipation of the Board using that time for deliberations and to make a decision to either select the successful candidate, or discuss next steps to continue the search if a final decision was not reachable at that time.

The Board continued discussion scheduling for the June 18 and 19 Board meetings. The schedule for the 18<sup>th</sup> was set from 3:30 pm to 6:30 pm to conduct second round interviews and for the Board to convene with the citizens' panel to hear their recommendations. The schedule for the 19<sup>th</sup> was set with a closed session for Board deliberations beginning at 4:30 pm, to be completed by 6:00 pm to accommodate Director Kwok's schedule as he has another meeting to attend.

- 9) **BOARD AND ASSOCIATE MEMBER REPORTS** - *Agendized reports from Board and/or Associate Members requesting Board action.* – None
  
- 9) **BOARD AND ASSOCIATE MEMBER MATTERS** - *Non-agendized comments, requests, or announcements by Board and/or Associate members, no action may be taken.* None

10) **ADJOURNMENT:**

Chairperson Abrica adjourned the meeting at 5:22 pm.  
Minutes prepared by: Kevin Murray and Miyko Ann Harris-Parker  
Project Manager      Clerk of the Board