



# FINANCE COMMITTEE MINUTES

Regular Meeting  
May 6, 2008

Chairperson Morton called the meeting to order at 7:00 p.m. in the Council Chambers, 250 Hamilton Avenue, Palo Alto, California.

Present: Burt, Morton (chair), Schmid, Yeh arrived at 7:15 P.M.

Absent: None

1. Oral Communications
2. Transmittal of the 2008-09 General Fund Budget

**NO ACTION REQUIRED.**

3. City Attorney's Office Budget

**MOTION:** Council Member Yeh moved, seconded by Council Member Schmid, that the Finance Committee recommends to the City Council to tentatively approve the City Attorney's Office Budget.

**MOTION PASSED: 4-0**

4. City Auditor's Office Budget

**MOTION:** Council Member Burt moved, seconded by Council Member Schmid, that the Finance Committee recommends to the City Council to tentatively approve the City Auditor's Office Budget.

**MOTION PASSED: 4-0**

5. City Clerk's Office Budget

**MOTION:** Council Member Schmid moved, seconded by Council Member Burt, that the Finance Committee recommends to the City Council to tentatively approve the City Clerk's Office Budget.

**MOTION PASSED:** 4-0

6. City Council's Budget

**MOTION:** Chairperson Morton moved, seconded by Council Member Yeh, that the Finance Committee recommends to the City Council to tentatively approve the City Council's Budget.

**MOTION PASSED:** 4-0

7. City Manager's Office Budget

**MOTION:** Council Member Schmid moved, seconded by Council Member Yeh, that the Finance Committee recommends to the City Council to tentatively approve the City Manager's Office Budget.

**MOTION PASSED:** 4-0

8. Administrative Services Department Budget  
a. Internal Services Funds

**MOTION:** Council Member Burt moved, seconded by Council Member Schmid, that the Finance Committee recommends to the City Council to tentatively approve the Administrative Services Department Budget, Internal Services Funds.

**MOTION PASSED:** 4-0

9. Human Resources Department Budget

**MOTION:** Council Member Yeh moved, seconded by Chairperson Morton, that the Finance Committee recommends to the City Council to tentatively approve the Human Resources Department's Budget.

**MOTION PASSED:** 4-0

10. Community Services Department Budget

**MOTION:** Chairperson Morton moved, seconded by Council Member Schmid, that the Finance Committee recommends to the City Council to tentatively approve the Community Services Department's Budget.

**MOTION PASSED:** 4-0

11. Fire Department Budget

**MOTION:** Council Member Yeh moved, seconded by Council Member Schmid, that the Finance Committee recommends to the City Council to tentatively approve the Fire Department's Budget.

**MOTION PASSED:** 4-0

12. Library Department Budget

**MOTION:** Chairperson Morton moved, seconded by Council Member Burt, that the Finance Committee recommends to the City Council to tentatively approve the Library Department's Budget.

**MOTION PASSED:** 4-0

13. Planning & Community Environment Department Budget

**MOTION:** Council Member Burt moved, seconded by Council Member Yeh, that the Finance Committee recommends to the City Council to tentatively approve the Planning & Community Environment Department's Budget.

**MOTION PASSED:** 4-0

14. Police Department Budget

**MOTION:** Chairperson Morton moved, seconded by Council Member Schmid, that the Finance Committee recommends to the City Council to tentatively approve the Police Department's Budget.

**MOTION PASSED:** 4-0

15. Public Works Department Budget

- a. Internal Service Budget

**MOTION:** Council Member Schmid moved, seconded by Council Member Yeh, that the Finance Committee recommends to the City Council to tentatively approve the Public Works Department's Budget, Internal Services Funds.

**MOTION PASSED:** 4-0

16. Revenue and Expense Options to help the General Fund Accommodate Debt Service for the Public Safety Building.

**MOTION:** Chairperson Morton moved, seconded by Council Member Schmid, to eliminate from the Best Bets the reduction of a .5 full time equivalent Senior Librarian position.

**MOTION FAILED:** 2-2, Morton, Burt no

**MOTION:** Chair Morton moved, seconded by Council Member Schmid, that the Finance Committee recommend to the City Council to adopt Staff's recommendation for Best Bets including the one time potential resources with the elimination of reduction of a .5 full time equivalent Senior Librarian position.

**MOTION PASSED:** 3-1 Schmid no

17. Discussion for Future Meeting Schedules and Agendas

May 8, 2008 at 7:00 p.m.

18. Differences between the City of Palo Alto and City of Vallejo Budgets (Information only)

Will be discussed at the next Finance Meeting on May 8, 2008.

**ADJOURNMENT:** The meeting adjourned at 11:15 p.m.