



# PLANNING & TRANSPORTATION COMMISSION AGENDA

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*Wednesday, April 13, 2005  
REGULAR MEETING at 7:00 PM  
Council Conference Room  
Civic Center, 1st Floor  
250 Hamilton Avenue  
Palo Alto, California 94301*

## **ROLL CALL:**

### **Commissioners:**

*Phyllis Cassel – Chair  
Bonnie Packer – V-Chair  
Lee I. Lippert  
Karen Holman  
Patrick Burt  
Michael Griffin  
Annette Bialson*

### **Staff:**

*Steve Emslie, Planning Director  
Don Larkin, Senior Deputy City Attorney  
Lisa Grote, Chief Planning Official  
Joseph Kott, Chief Transportation Official  
Zariah Betten, Executive Secretary*

## **PROCEDURES FOR PUBLIC HEARINGS**

*Please be advised the normal order of public hearings of agenda items is as follows:*

- *Announce agenda item*
- *Open public hearing*
- *Staff recommendation*
- *Applicant presentation - Fifteen(15) minutes limitation or at the discretion of the Commission.*
- *Appellant presentation (if applicable) - Fifteen(15) minutes limitation or at the discretion of the Commission.*
- *Planning Commission questions of the applicant/staff*
- *Public comment - Five(5) minutes limitation per speaker or limitation to three(3) minutes depending on large number of speakers per item.*
- *Applicant closing comments - Three (3) minutes*
- *Close public hearing*
- *Discussion/motions/recommendations by the Commission*
- *Final vote*

**ORAL COMMUNICATIONS.** Members of the public may speak to any item not on the agenda with a limitation of three (3) minutes per speaker. Those who desire to speak must complete a speaker request card available from the secretary of the Commission. The Planning and Transportation Commission reserves the right to limit the oral communications period to 15 minutes.

**CONSENT CALENDAR.** Items will be voted on in one motion unless removed from the calendar by a Commission Member. **None.**

**AGENDA CHANGES, ADDITIONS AND DELETIONS.** The agenda may have additional items added to it up until 72 hours prior to meeting time. **None.**

**NEW BUSINESS:**  
**Study Session.**

1. Planning and Transportation Commission study session on Commission’s review of Bylaws, Procedures and Protocols.

**REPORTS FROM OFFICIALS.**

**COMMISSION MEMBER QUESTIONS, COMMENTS, AND/OR ANNOUNCEMENTS.**

- Commission Representation at Committees:

April: Phyllis Cassel  
May: Michael Griffin  
June: Annette Bialson  
July: Karen Holman

- Commission Representation at Committees:

Housing Corporation Representative:	Bonnie Packer
Traffic Calming:	Annette Bialson
Palo Alto Intermodal Transit Center (Dream Team)	Vacant
SOFA – Phase II:	Patrick Burt, Karen Holman
Zoning Ordinance Update:	Bonnie Packer, Karen Holman, Phyllis Cassel
El Camino Real Study Committee	Annette Bialson
ZOU Parking Subcommittee	Annette Bialson, Bonnie Packer, Phyllis Cassel
ZOU Low Density Working Group Subcommittee	Karen Holman, Patrick Burt, Phyllis Cassel
ZOU Design and Environment Committee	Phyllis Cassel, Lee I. Lippert and Susan Eschweiler (ARB); Susan Haviland (HRB)
CIP Sub-Committee	Patrick Burt, Karen Holman, Bonnie Packer
Permit Streamlining Process	Patrick Burt

**APPROVAL OF MINUTES: None.**

**NEXT MEETING:** April 27, 2005.

**Staff reports for the agenda items are available at the Planning Division Front Desk, 5<sup>th</sup> Floor, City Hall on the Friday preceding the meeting date, after 2:00 PM or at the Development Center should City Hall be closed on a 9/80 Friday. The staff reports are available for pick-up and are online via the City's main webpage at [www.cityofpaloalto.org](http://www.cityofpaloalto.org). Under Agendas/Minutes/Reports, select Planning and Transportation Commission and follow the links. Please call 329-2441 to reserve a copy.**

All correspondence relating to any of the agenda items below or non-agenda items, which were not received by the 2:00 PM deadline for inclusion into Commission packets on the Friday preceding the meeting date, need to be received before 5:00 PM on the date of the meeting for distribution to staff and Commission members.

ADA. Persons with disabilities who require auxiliary aids or services in using City facilities, services, or programs or who would like information on the City's compliance with the Americans with Disabilities Act (ADA) of 1990, may contact (650) 329-2550 (voice) or 650-328-1199 (TDD).

Posting of agenda. This agenda is posted in accordance with government code section 54954.2(a) or section 54956.

Recordings. An audiotape of the proceedings may be obtained/reviewed by contacting the Planning Division at (650) 329-2440. A videotape of the proceedings can be obtained/reviewed by contacting the Cable Desk at (650) 329-2206.