

MINUTES



**PARKS & RECREATION COMMISSION
REGULAR MEETING
April 25, 2006
Council Conference Room
250 Hamilton Avenue**

Commissioners Present: Jeanette Marquess, Anne Warner Cribbs, Paul Losch, Judith Steiner, Beth Trailer, David Charleson, Pat Markevitch

Commissioners Absent: None

Others Present:

Staff Present: Greg Betts, Catherine Bourquin, Paul Dias

CALL TO ORDER: Meeting called to order by Chair Marquess at 7:00 pm

ROLL CALL: Conducted by Catherine Bourquin

AGENDA CHANGES, REQUESTS, and DELETIONS: Move Item 3 from Comments and Announcements to Item 1 of Business.

ORAL COMMUNICATIONS:

BUSINESS:

1. **May Fete Commission Participation**

Shia Geminder from Community Services, Recreation and Youth Sciences:

- Youth Leader Recognition Dinner – May 23
- Black and White Ball – Oct 7, 2006
- May Fete parade – May 6

2. **Approval of Draft Minutes of March 25, 2006** The Commissioners unanimously approved the December Minutes as corrected. **6 approved: 1 abstention (Cribbs)**

3. **Dissolve Greer Park Sub-Committee**

Commissioner Marquess requested a motion to dissolve the Greer park sub-committee as the committees' recommendations are completed.

Motion made by Commissioner Steiner to dissolve the committee, seconded by Commissioner Cribbs. Approved 7:0

4. **Budget CIP Projects review**

Commissioner Losch attended the CIP Planning Meeting on April 6th as a representative of the PARC commission. Handouts from the meeting were provided to the commission. The criteria that city staff uses to base their recommendations is as follows: health and safety, council direction, timing, and infrastructure. Commissioner Cribbs requested that the CIP list for Parks and Open Space be condensed down to one page, at a glance project list for future reference. *Motion made by Commissioner Losch to accept the Proposed Parks and Open Space 2006-2011 CIP Plan as provided. Seconded by Commissioner Markevitch. Approved 7:0*

5. **Park Restroom Policy Change**

Staff Dias briefly provided a history of restrooms in Parks and why some have them and some do not. Based on the change in use, staff is recommending that the restroom policy for parks be amended to include neighborhood parks. The commissioners were provided with a list of the patterns of usage at the parks that would help in determining the necessity of a restroom at some parks. Staff Dias indicated to the commissioners that in June the Mid-town residents will be bringing forward to the commission their request for a restroom at Seale Park. There was discussion on restrooms from the commissioners related to cost, maintenance, and health issues in parks. *Motion made by Commissioner Steiner:*

Neighborhood parks should also be considered for restrooms based on the following criteria: 1)Patterns of Usage and 2) Staff recommendation. Neighborhood requests should also be taken into consideration. Seconded by Commissioner Markevitch. Approved 7:0

6. **Commission priorities/criteria & strategies**

Commissioner Marquess reminded the commissioners that this was on last months agenda and that the purpose of this meeting was to prioritize priorities and work on strategies to accomplish them. The Commissioners went through each priority and discussed the issues involved and how they thought they could be accomplished. The outcome of the discussions resulted in the following:

Priority 1 Future of Baylands:

- Matrix on golf use created by Commissioners Charleson and Markevitch will be distributed to Commissioners.
- Planning department giving presentation to commissioners next month on Golf Feasibility Study.

APPROVED

- Need to start getting the community involved possibly with a sub-committee, Commissioner Charleson will talk to GotSpace
- Commissioners Markevitch and Commissioner Trailer will research BMX community.

Priority 2 Playing Areas:

- Commissioner Losch will research Gym Findings
- Staff will break out Tennis information for Commissioners to review
- Next month discussion on impact fees
- Staff to work on level utilization
- Create program to involve Council

Priority 3 Culture of Fitness:

- Mission Statement will be created and will use 4 way test to develop criteria – Commissioner Losch and Commissioner Charleson
- Sub-committee to be created – Commissioner Cribbs and Commissioner Trailer
- Challenge Council on Fitness test – to be determined

It was agreed by commissioners to list priorities with a status remark on possibly the Workplan Topic list that staff maintains, and place on future Agendas for status update each month.

7. Neighborhood Adopt A Park

Commissioner Cribbs discussed the process of instituting a Neighborhood Adopt A Park. She explained that there were many processes available to mirror after from ideas on the web of communities adopting, trails, parks, benches, etc. There would have to be decisions made before implementing, such as; is there a budget, volunteer coordinator needed, etc. Start with a pilot program choosing one neighborhood and see how it goes. Commissioner Cribbs will put together a summary on her findings and come back next month to discuss and have the Commissioners endorse it.

Comments and Announcements

1. Ethics Training, June 27th a mandatory training for commissioners to attend.
2. Reschedule June 27 PARC meeting to June 20
3. Golf 50th Anniversary. On May 19th the golf course will be turning back the clocks to 1956 Green fees.
4. Commissioner Marquess announced that Commissioner Steiner and she met with the Library Commission Chair to start discussion on the recommendations of what will happen with the space at the Mitchell Park library/Community Center. The Library commission wanted to ensure that the Parks and Recreation Commission were involved in the process.

APPROVED

5. Commissioner Marquess reminded the Commissioners that the deadline for the Bay Area Open Space Council Conference was tomorrow, May 26.
6. A handout on a Baby Boomer Community Visioning meeting was given to the Commissioners. **Meeting date May 22.**

AGENDA FOR May 23, 2005 MEETING

1. Presentation on Golf Feasibility Study
2. Impact Fees – Info only Action in June
3. Priority update
4. Neighborhood Adopt-A-Park Program – Info/Cribbs

ADJOURNMENT

Meeting adjourned at 9:25 p.m.

