

## MINUTES



### PARKS & RECREATION COMMISSION REGULAR MEETING

December 14, 2004

Lucie Stern Community Center  
1305 Middlefield Road

**Commissioners Present:** Anne Warner Cribbs, Ellie Gioumousis, Jennifer Hagan, Edie Keating, Paul Losch, Jeanette Marquess and Judith Steiner

**Commissioners Absent:** None

**Others Present:** None

**Staff Present:** Dan Williams, Greg Betts, Rob de Geus, Paul Dias, and Virginia Gibbons

**CALL TO ORDER:** Meeting called to order by Chair Edie Keating at 6:05 pm

**ROLL CALL:** Conducted by Virginia Gibbons.

**AGENDA CHANGES, REQUESTS, and DELETIONS:** Commissioner Warner Cribbs will present Item #2 instead of Commissioner Losch.

**ORAL COMMUNICATIONS:** None

#### **BUSINESS:**

1. **Approval of Draft Minutes of November 23, 2004 Special Meeting.** The Commissioners unanimously approved the minutes, subject to two corrections.
2. **Recommendations from the Fields Subcommittee.** After a short review of the report, Commissioner Warner Cribbs requested that the Commission support the Fields Subcommittee Report and recommend the following the actions to City Council:

- A. Incorporate into the City’s five-year Capital Improvement Program, installation of sports turf at Cubberley football field, Greer Park Field #3, and the El Camino soccer field.
- B. Identify funding for athletic field sports turf installations – these could include grants, impact fees, corporate partner sponsorships, community donations and increased user fees.
- C. After consideration of community and neighborhood concerns, install lighting at the above fields.

**MOTION:** *Commissioner Gioumouis made a motion that the PARC support the Fields Subcommittee Report and make recommendations to City Council. The motion was seconded by Commissioner Marquess. FOR: 7 (Warner Cribbs, Gioumouis, Hagan, Keating, Losch, Marquess, and Steiner) AGAINST: 0.*

Commissioner Warner Cribbs also requested that the Commission approve the Fields Sub-committee Report’s next steps:

- 1. Endorsement of the Sub-committee report by the PARC.
  - 2. Write a memo to council soliciting Council support.
  - 3. Maintain vigilance on Mayfield progress.
  - 4. With staff, investigate which of these options could be included in the CIP process.
  - 5. Create short, intermediate and long-term plan including timelines and budget.
  - 6. Identify potential land to purchase.
  - 7. Develop outreach/fundraising plan to involve community, user groups and PAUSD.
3. **Community Gardens – Incorporate Rules into Park Policy and Procedures.** Greg Betts briefly reviewed this item, which was discussed at the November meeting and requested that the Commission approve the request.

**MOTION:** *Commissioner Losch made a motion that the Commission approve the request to incorporate the community garden rules into the Park Policy and procedures. The motion was seconded by Commissioner Marquess. FOR: 7 (Warner Cribbs, Gioumouis, Hagan, Keating, Losch, Marquess, and Steiner) AGAINST: 0.*

4. **Update, Stanford Trails Environmental Impact Report.** Greg Betts gave the Commission a brief update on the status of the report and noted that he will keep the Commission informed on its progress.



5. **Commission Training.** Dan Williams noted that a training class will be held in February and requested that the Commissioners sign up for the training session. Virginia Gibbons will register the participating Commissioners in one of the two sessions per their request.
6. **Follow-up Discussion of the Commission's 2005 Priorities from the November 23, 2004 Meeting.** The Commission reviewed and worked on the wording of their priorities.
  1. Baylands Management (or Resource) Plan. Greg Betts noted that a Request for Proposal for a conservation planning document is to go out to bid within the next four months. There should be a preliminary plan by October or November of 2005, with the plan being finalized by January 2006. Commissioner Losch requested that dollar amounts be attached to the plan's recommendations. It was suggested that the initial step include a review of the auditor's report, a scope of services be developed for the creation of a comprehensive plan, and that the word "conservation" be defined.
  2. The Fields Report should be implemented and that lighting, artificial turf and possible land purchase be investigated.
  3. Review and reevaluate the level of park maintenance service and provide the Commission with feedback on maintenance priorities. The Commission's Adopt a Park program is a tool that can be used to evaluation the level of service and if it is sufficient, survey community needs and available resources.
  4. Prioritize the use of park impact fees. It was suggested that the completion of mid-town/Greer Park be made a high priority and that review of the tennis court survey may be necessary.

## **AGENDA FOR JANUARY 25, 2005 MEETING**

1. Approval of Draft Minutes of December 14, 2004 Meeting
2. Election of Officers
3. Finalize Commission's Top Priorities for 2005
4. Work Plan Topics Update
5. Renaming a playing field for Richard Beckwith.
6. Park Impact Fees
7. Greer Park/Midtown Review (Cribbs)

## **ADJOURNMENT**

Meeting adjourned at 8:15 p.m.