

Special Meeting
April 3, 2006

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Alto Amending the Zoning Map of the City of Palo Alto to Change the
Designation of a Portion of 2460 High Street (Designated Surplus
Property) from PF (Public Facilities) to RMD (Two Unit Multi-Family
Residential Residence District)" 6

3. Ordinance 4902 entitled "Ordinance of the Council of the City of Palo
Alto Amending Section 18.08.040 of the Palo Alto Municipal Code (The
Zoning Map) by Amending the Existing Planned Community Zoning
Designation of the Property Known as 850 Webster Street to Provide
for Utility Facilities" 6

4. Ordinance 4903 entitled "Budget Amendment Ordinance of the Council
of the City of Palo Alto Approving the Amount of \$500,000 for Electric
Design and Connections Services Capital Projects" 6

5. Ordinance 4904 entitled "Budget Amendment Ordinance of the Council
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7. Contract with Palo Alto Unified School District (PAUSD) in which the
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The City Council of the City of Palo Alto met on this date in the Council Conference Room at 6:03 p.m.

Present: Barton, Beecham, Cordell, Drekmeier, Kishimoto, Klein, Kleinberg, Morton, Mossar

STUDY SESSION

1. Utilities Restructuring Plan

The Council heard the following points that were reviewed by the City Manager, Assistant City Manager and Director of Administrative Services:

Organizational Improvements Made to Date

Leadership

- Split Engineering and Operations; Paul Dornell is new Assistant Director of Operations and Tomm Marshall has been acting as AD of Engineering
- Javad Ghaffari new WGW Supervisor (background in WQCP)
- Replaced management and supervisory positions in Water Transmission vacated as result of disciplinary action

Training

- Policies and Procedures, Work Rules training for all E & O managers; same training to be scheduled for Resource Mgt. and Customer Service
- Training needs for E & O established and schedule set up with Human Resources
- Cross-training for WGW crews instituted
- Training on computers to access maps, GIS while working in field; 10 new laptops

Coordination and Communication

- Bi-weekly Engineering and Operations meetings
- Examples: recent DOT audit, completion of Gas Operations Manual and soon-to-be-issued Water Transmission Manual; completion of Emergency Response Manual
- Public Works quarterly street meetings (previously only involved Engineering)
- Creation of inventory of City plates and backlog of City plates eliminated
- New working relationships established with Resource Management and Customer Services

- Weekly AD meetings (with ASD)
- Field services/Operations – AMR project
- E&O participation in Risk Oversight Committee
- Budget preparation
- Updated LEAP program

No action required

ORAL COMMUNICATIONS

Herb Borock, P.O. Box 632, spoke regarding the Utilities Department organizational chart.

ADJOURNMENT: The meeting adjourned at 7:00 p.m.

Bill Chapman, Louis Road, spoke regarding the Comprehensive Plan and Below Market Rate Housing.

Mario Sikorski, 828 Waverley, spoke regarding the harmful effects of water fluoridation and aspartame.

APPROVAL OF MINUTES

MOTION: Council Member Morton moved, seconded by Kishimoto, to adopt the minutes of February 6, February 13, and March 6, 2006.

MOTION PASSED 9-0.

CONSENT CALENDAR

MOTION: Council Member Klein moved, seconded by Beecham, to remove Item No. 6, Adoption of an Ordinance Amending Various Sections 12.16.010 thru 12.16.100 to Revise the Administrative Procedures Governing the Formation of Underground Utility Districts, from the Consent Calendar to be continued for additional staff work.

MOTION PASSED 9-0.

MOTION: Council Member Morton moved, seconded by Barton, to approve agenda Item Nos. 2-5 and 7.

2. Ordinance 4901 entitled "Ordinance of the Council of the City of Palo Alto Amending the Zoning Map of the City of Palo Alto to Change the Designation of a Portion of 2460 High Street (Designated Surplus Property) from PF (Public Facilities) to RMD (Two Unit Multi-Family Residential Residence District)"
3. Ordinance 4902 entitled "Ordinance of the Council of the City of Palo Alto Amending Section 18.08.040 of the Palo Alto Municipal Code (The Zoning Map) by Amending the Existing Planned Community Zoning Designation of the Property Known as 850 Webster Street to Provide for Utility Facilities"
4. Ordinance 4903 entitled "Budget Amendment Ordinance of the Council of the City of Palo Alto Approving the Amount of \$500,000 for Electric Design and Connections Services Capital Projects"
5. Ordinance 4904 entitled "Budget Amendment Ordinance of the Council of the City of Palo Alto Approving the Amount of \$83,000 to Accept and Appropriate State Grant Funds Awarded for Renovation of the University Avenue Train Depot Bike Station"

7. Contract with Palo Alto Unified School District (PAUSD) in which the City of Palo Alto will provide Fiscal Services for the PAUSD Summer Enrichment Programs and Provide a Collaborative After-School Program

MOTION PASSED 9-0 for items 2-5, 7.

REPORTS OF OFFICIALS



8. Revised Milestones for Council FY 2006-07 "Top 3" Priorities of Emergency and Disaster Preparedness and Response and Increase Infrastructure Funding and Request for Direction Regarding Police Building and Library

Assistant City Manager Emily Harrison said Assistant Public Works Director Mike Sartor would give the police building presentation and Library Director Paula Simpson would give highlights on the library building. Ms. Harrison said these areas were focused on for additional direction from Council to approve the revised milestones for Emergency and Disaster Preparedness and Response and Infrastructure Funding.

Library Director Paula Simpson gave a brief presentation of the Library Advisory Commission (LAC) planning process for service enhancements and capital projects.

Assistant Director Public Works Mike Sartor reported on the police building and Blue Ribbon Task Force (BRTF) regarding the status of the building size, site locations, and potential financing for the police building project. He highlighted the advantages and disadvantages of keeping the police and library projects together for the November 2007 Election. He said the recommendations were to approve the milestones for the Emergency and Disaster Preparedness and Response, Infrastructure Funding, and direction from Council for the library and building.

Lanie Wheeler, 362 Diablo Court, Co-Chair, Police Building Blue Ribbon Task Force, reported they are working hard to have a recommendation prior to the June 26, 2006, deadline. The Task Force was concerned that there would not be sufficient time to get a successful measure on the November 2007 ballot.

Mayor Kleinberg expressed appreciation for the work of the Task Force and Council had requested a study session prior to making a decision on the police building.

Herb Borock, P.O. Box 632, said Council preliminarily adopted its Top 3 Priorities at a January Study Session and it needs to be brought back for formal approval and for public input. He urged Council to stop work on the Downtown Library and accept the funds from the Friends of the Libraries.

Council Member Morton asked if the library and police building project reports would return for consideration on June 26, 2006. He was concerned with having sufficient time to discuss those projects in depth to incorporate the interests of the community. He asked whether the police building would meet the April 8, 2008 Election deadline and questioned the same deadline for the library project.

Ms. Harrison said the difficulty regarding the library was whether the LAC would recommend creating a capital project. She said there has been a vast amount of preliminary work done for the police building.

Council Member Morton questioned the data not being considered for the library building from a previous election.

Ms. Harrison said the previous plan required changes due to the building exceeding the height limit in the downtown area, which was part of the zoning code and the Comprehensive Plan.

Council Member Cordell expressed concerns about the competition of ballots related to the needs of the School District and the library and police building. She said it would be beneficial for the City to coordinate with the School District.

Ms. Harrison noted it was better explored at the political level from a staff member, which did not appear to be feasible. She shared Council Member Cordell's concern regarding a schedule based on the School District's schedule. She spoke about the Police Building Blue Ribbon Task Force (BRTF), and deferred to the Library Director Simpson regarding the library project. She was uncertain the police building project had community "buy in."

Council Member Cordell encouraged her colleagues to consider options for avoidable competition between the City and the School District.

Council Member Klein requested estimated election costs for bond measures for the library and police buildings for the election dates of April 8, June 3, and November 4, 2008.

City Clerk Donna Rogers announced the election costs as follows:

- approximately \$532,000 for April 8, 2008
- approximately \$163,000 for June 3, 2008
- approximately \$163,000 for November 4, 2008

Vice Mayor Kishimoto asked if the police building met the requirements for the essential services standards.

Director of Public Works Glenn Roberts reported the police building was retrofitted in 1992-1993 and updated through the code in effect at that time. The code had been strengthened significantly since 1992, but did not meet today's standard for a new or reconstructed building. Additionally, the external shell structure, as a remodel or new construction, did not meet the police building requirements. The existing internal facilities did not meet the design due to the heating ventilation and air conditioning system, pipes, ceiling and lighting, which were not up to code. The basement area for the garage was updated to the 1992 code, which did not meet today's essential services facilities code. He said the downtown library matter was a separate question from a new library facility. He referred to the current remodeling of the children's library facility and the need to relocate certain services from the Downtown Library to free up space for Children's Library activities. He said the work was underway and majority of it had been performed by the Public Works crews.

Mayor Kleinberg stated California was in the process of adopting the International Building Code (IBC) to include the 50th state. She said the adoption process would take eighteen months to two years. She questioned the impact of the City's timeline for the building design.

Mr. Roberts said there were no significant changes related to the design standards. He said California was the leader in that area and the State's input was considered for the IBC. There were other elements of the IBC that would allow upgrades regarding energy efficiency. The California IBC led towards operational green buildings, which was part of the City's plan. He said the building size standards were not an issue.

Vice Mayor Kishimoto said the proposed schedule (Attachment B of the staff report CMR:191:06) questioned the previous polling expense used extensively for Measure D. She asked if staff recommended the polling based on the type of measure used.

Library Director Paula Simpson said it was necessary to test and fine-tune the measure.

Vice Mayor Kishimoto asked if two or three polls would be considered because there was a step, which referenced Council determining appropriate financing measure level for both projects.

Library Director Paula Simpson spoke about Council conducting a poll before determining the scope of the project.

Vice Mayor Kishimoto questioned the Emergency and Disaster Preparedness and Response schedule regarding the communication section. She asked whether there was a plan for the integrated communication improvements.

Ms. Harrison said the schedule focused on the larger project for the integrated communication discipline across the County's inter-operability, which was the technical term on a Countywide basis between the police, utilities, and other safety services.

Vice Mayor Kishimoto questioned the City's point of view regarding communication and the back up plan for the Council and staff.

Ms. Harrison said the fully developed Council communications plan envisioned additional comprehensive training of executive staff, Emergency Standby Council, and the Council in terms of roles and responsibility to be proactive in the community during a disaster. She said providing information by one of the ham radio operators was part of the communication plan.

Vice Mayor Kishimoto inquired whether the communications plan included staff and the community.

Ms. Harrison said yes.

Council Member Beecham questioned competing with the school district on bond measures. He suggested coordination between the School District and the City/School Liaison Committee relative to the bond measures. He asked Council Member Klein if it was appropriate to discuss his concerns for productivity at a future City/School Liaison Committee meeting.

Council Member Klein concurred with Council Member Cordell's comments to avoid competition between the City and School District's needs for the measures. He said working with the School District and developing a calendar was mutually beneficial.

Council Member Drekmeier said there would be a higher voter turnout in the General Election with a higher percentage of liberal voters. He questioned if the voter turnout was reviewed in the past regarding polling. He asked whether the City received a higher percentage of support in the General Election versus Special Election.

Ms. Harrison said the City had received advice on Measure D and the storm drain ballot in terms of voter turnout. She said the Blue Ribbon Task Force asked for Council's non-campaign advice and feedback for the best opportunity for the measure.

Mayor Kleinberg asked for clarification of the April 8, 2008 election cost.

City Clerk Rogers said the April 8, 2008 Election was considered a Special Election, which cost \$532,000. She said the cost per registered voters was \$12.00 versus \$3.00 for the General Election.

Mayor Kleinberg asked whether the \$500,000 election cost was raised separately or allocated from the City funds.

Ms. Harrison clarified the election cost would be paid by the City's Budget Stabilization Reserve (BSR).

Mayor Kleinberg asked for the cost of the voter's poll.

Ms. Harrison said the Measure D poll was \$70,000. She said the cost depended upon the type of survey.

Mayor Kleinberg asked if the City had a polling track record showing how much it paid.

Ms. Harrison said the polling track record showed people did not perceive an extensive need for the library facility. She said the survey displayed early on the City did not have an established need for the types of facilities listed on the ballot measure.

Mayor Kleinberg spoke about fine-tuning the poll.

Ms. Harrison recommended a test measure to target how the registered voters were likely to vote in the election for a better sense of success.

Mayor Kleinberg stated concerns regarding the emergency preparedness goals relative to the identified planning process for recovery efforts.

Ms. Harrison said the focus would be on the available resources for the recovery process.

Mayor Kleinberg questioned if the public health addendum developed for the emergency plan incorporated resource purchases and additional training and how that would impact the June 2006 budget discussion.

Ms. Harrison asked for clarification of the resource purchases.

Mayor Kleinberg said the resource purchases might consist of the City purchasing a stockpile, training, and a public education outreach program for an emergency plan. She said Seattle had an enormous education outreach program in place. She spoke about public health and how the City should consider developing plans to institute such a program. She asked whether the public health emergency planning had a financial impact in the budget cycle.

Ms. Harrison said the education outreach program for an emergency plan would impact the budget. She said the City was not focused on those measures because in the event of a pandemic the Department of Public Health would require the City to close most of its public facilities. She said the City would be required to have essential services in place for probably a 30-day or potentially a 60-day quarantine. The City may not be able to bring materials in and out of the County or City. She said there would be a significant impact to the budget related to stockpile for utilities operations and diesel fuel for vehicles. She said the City departments were in the process of identifying essential operations and requirements for the procurement.

Mayor Kleinberg said the emergency plan would return to Council for review in July 2006.

Council Member Barton said the 2007 Election date was intended to develop an idea on how the Council would work in the community. He recommended the City engage in modest consulting with a political consultant to review the general rules and be given advice and which election the City selects for the measure. He also suggested the Council revisit the library and police building projects in July when the BRTF and LAC recommendations were available.

Council Member Klein agreed with Council Member Barton's comments. He suggested the City focus on the June 8, 2008 Election, which would keep the City on track and allow sufficient time to perform the needed work. He said he is not a fan of polling and the Storm Drain Committee did not poll because the issue is complicated and the public needs a lot of education on the subject.

Council Member Morton suggested focusing on the City's needs for the police and library building projects. He recommended a coherent measure with community input and referred to the advantages of the community's input on the Children Library's upgrades. He suggested the City review successful measures for a better chance of the people supporting the projects for the June 8, 2008 Election.

Council Member Beecham suggested staff proceed with the library and police building for a scheduled June 8, 2008 ballot.

MOTION: Council Member Beecham moved, seconded by Mossar, to move forward with a June 8, 2008 election for the library and police building.

Council Member Mossar concurred with Council Member Beecham's comment for staff to proceed with the library and police building projects for the June 8, 2008 Election.

Council Member Barton asked whether the maker and seconder of the motion would be willing to add the possibility of the April 8, 2008 Election for political reasons, which would not affect the staff's timeline.

Council Member Beecham was not in favor of Council Member Barton's amendment due to the \$532,000 cost of the April 8, 2008 Election.

Council Member Barton asked if the City learned about a certain percentage increase for the likelihood of passing during the intervening period, would the April 8, 2008 Election be considered for the measures.

Council Member Beecham stated that a change in dates could be made at that time.

MOTION PASSED 9-0.

MOTION: Council Member Klein moved, seconded by Morton, to accept staff recommendations to approve the priorities for the Emergency and Disaster Preparedness and Response, as set forth in Attachment A.

INCORPORATED INTO THE MOTION WITH THE CONSENT OF THE MAKER AND SECONDER to rename No. 1 to "Prevention and Preparedness" and add under 1a and 1b "Public education and readiness."

Mayor Kleinberg said the Emergency and Disaster Preparedness included the City and responder's preparedness plan. She said additional information was needed for public awareness and the importance of self-reliance for prevention of a major crisis. She recommended the City ensure the neighborhood associations and the faith community had a stockpile.

Council Member Morton questioned Mayor Kleinberg's comments relative to public preparedness.

Mayor Kleinberg was concerned with the public's awareness relative to disasters. She said the public should be self-reliant with the exception of major situations.

Council Member Mossar concurred with Mayor Kleinberg's comments for public awareness. She said the expectations might be higher than what was achievable for the City. She said the City/School Liaison Committee and the City gave an outstanding presentation on coordinated efforts regarding the disaster preparedness response. She mentioned the School District's accomplishments and plan for improvements. She was impressed with the state of planning and emphasized continued striving for a successful plan.

Vice Mayor Kishimoto concurred with Mayor Kleinberg's comments and said one way to measure was to include questions in the poll similar to the City Auditor's questions for polls and a method for addressing the public. She spoke about residents receiving and taking action on the message to stockpile the recommended items. She said this process would confirm that it reached the community.

Council Member Klein said the adoption of the milestones for Emergency and Disaster Preparedness and Response was a good start. He concurred with Council Member Mossar's comment regarding the School District's presentation and suggested the presentation be made before the full Council. He was in favor of the amendments to the Emergency and Disaster Preparedness and Response.

Mayor Kleinberg said the City was working hard establishing the Emergency and Disaster Preparedness and Response plan. She said the Police Chief, Fire Chief, and emergency personnel were focused on the plan. She said the value placed in this area was evident. She said she was concerned about the recovery plan scheduled for June 2007 due to shortage of staff.

MOTION PASSED 9-0.

Council Member Beecham said staff was on point for the revised milestones of the targeted dates for the infrastructure plan, which was set out in January.

MOTION: Council Member Beecham moved, seconded by Mossar, to approve the revised milestones for the Increased Infrastructure Funding.

MOTION PASSED 9-0.

COUNCIL COMMENTS, ANNOUNCEMENTS, AND REPORTS FROM CONFERENCES

Council Member Mossar reported on a trip to Los Angeles last Thursday in her capacity as a member of the League of California Cities Committee on Environmental Quality to discuss the Awahanee Water Principles and present the Flood Control Working Group recommendations, which included no position on mandatory flood insurance, the possibility of supporting enhanced safety elements in Cities' comprehensive plans, support for a 100-year protection standard, and the "show me the flood protection concept." Council Member Beecham reported on his recent trip to the Turlock Irrigation District and the new ISO requirement on resource adequacy. Northern California Power Agency (NCPA) has adopted a template on how member agencies should plan for resource adequacy. Palo Alto was one of the two members that worked to create the template, which will be coming before Council shortly.

Council Member Drekmeier reminded everyone that Saturday, April 1, is Celebrate Spring Day at Foothills Park with a pancake breakfast, games etc.

Mayor Kleinberg reported on her recent trip to Washington, D.C. and visits to the offices of Senator Boxer and Senator Feinstein and Assemblywoman Eshoo, as well as our lobbyists. Some of the matters discussed were the effort to have an emergency water supply, funds to restore and expand the marshlands, the Intermodal Transit Center, and Safe Routes to Schools, and our appreciation for including funds in the budget for the Army Corps of Engineers San Francisquito Creek Feasibility Study.

FINAL ADJOURNMENT: The meeting adjourned at 8:35 p.m. in memory of Ed Powers. He was a member of the community, who eloquently addressed the Council regarding his concerns, and demonstrated his passion for the community.

ATTEST:

APPROVED:

City Clerk

Mayor

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